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Policy overview:	This policy outlines the annual rules test process.

Annual Rules Test Policy

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Annual Rules Test

1. Background and Purpose

The Softball New Zealand (SNZ) Umpiring Programme annual rules test aims to establish the process by which the softball community will be tested to measure their aptitude with the rules of softball.

The objective of this policy is to ensure a transparent process is provided for the softball community to engage and be tested and measured against the rules of softball.

2. Scope

This policy covers the process our softball community and members follow to engage with the annual rules test.

3. Policy Statement

The annual rules test is an integral part of delivering quality umpiring to the softball community and a continual educational process to keep the community up to date with the rules. Members are encouraged to partake in the rules test to measure their knowledge of the rules. As a result, the rules test is an open book experience that is completed online (preferably), in written format or taken as an oral test.

4. Responsibility

The NUS is accountable for managing the annual rules test and will assign appointed members to the Rules Committee to administer the rules test process.

Local UICs are responsible for advising their membership of the rules test and to encourage members to complete the test.

Members are to complete the open book test individually and not as a group.

5. Procedures

Procedure	Responsibility	Form / Tool
Annual rules test date for release	NUS	
Appointment of members to the Rules Committee	SNZ UIC	
Set up of annual rules test format targeting levels 1 – 3 and badge holders from levels 4 – 7.	Rules committee	
Appointment of quality assurance checkers	SNZ UIC	
Communication to softball community	SNZ UIC	