



<b>Position:</b>	Manager – U18 Junior Black Sox Men’s Team
<b>Position Type:</b>	Volunteer – Fixed Term Until Conclusion of April Test Series
<b>Reports to:</b>	High Performance GM
<b>Location:</b>	Flexible

### Softball New Zealand/Poiuka Aotearoa

**Our Vision: Whakakitenga** – we want softball to be a sport for life. One that evolves as it needs to, is enjoyed by all those who connect with the game in any capacity and is characterised by success.

Softball in Aotearoa is a whānau sport. Across the generations the sport brings families and communities together for play and enjoyment. A truly gender equal game, softball is alive with growth and opportunity with over 20,000 participants nationwide. It is also a game popular with Māori and Pacific families who make up more than 60% of the game’s participants.

Softball New Zealand is the national sporting organisation charged with the responsibility of leading softball in New Zealand. We ensure our Men’s Black Sox and Women’s White Sox teams are competitive on the world stage; we develop and deliver quality national sports programmes at community and high-performance level; and we run world class events and tournaments.

### About the role

We are seeking a dedicated and experienced Manager for the U18 Junior Black Sox Men’s Team. This short-term position involves logistics, budget, managerial skills and responsibility for the wellbeing of the team for a test-series against Australia under 18, scheduled for the 4th-6th of April. The position will conclude at the end of the series. Preference will be given to those with previous experience working with, and knowledge of, the current group of athletes eligible for selection.

### Operations:

- Oversee the day-to-day operations of the team, including coordinating practices, managing schedules, and ensuring that all logistical needs are met
- To liaise with SNZ office staff regarding finances and logistics, including travel and accommodation bookings, outfitting, fundraising, budgeting
- Be the conduit between SNZ and the athletes
- Manage the team’s budget, including allocating resources efficiently and ensuring financial accountability
- Undertake a risk assessment ahead of all tours/events and put mitigations in place

- Keep SNZ informed of any issues that may become contentious and/or of significant public interest
- Oversee the maintenance, and inventory of team equipment and uniforms

#### Leadership

- To provide leadership to the JBSX Men's management group and athletes
- To represent SNZ in all dealings with athletes and management
- To be responsible for the welfare and behaviour of the JBSX Men's team at all times
- To represent SNZ in all official capacities (except those taken on by the Head of Delegation or Head Coach) when at an event/tour

#### Communication and Relationships

- Maintain a close working relationship with all levels of management.
- Maintain communication links with all key stakeholders.
- Provide SNZ with a full report of the team's participation in the event/tour, including recommendations for future action, within 30 days of the completion of the event/tour.
- Fulfil media responsibilities in line with SNZ policies
- Oversee all Drug Enforcement requirements with regard to WBSC, Sport Integrity Commission & SNZ policy and procedures.

#### Required skill set :

The ideal candidate will possess:

- Extensive experience in sports management, preferably with a focus on softball or baseball.
- Strong organisational and leadership skills, with a proven ability to manage teams and projects effectively.
- Excellent communication and interpersonal skills, capable of building strong relationships with players, staff, and stakeholders.
- Ability to operate in a frequently changing environment and to act unsupervised
- Financial acumen with experience in budgeting and resource management.

This is a volunteer role. Softball New Zealand will pay all reasonable expenses incurred when the role holder is involved in approved team activities.

The successful candidate will be required to complete the Sport Integrity Commission – Child Safeguarding and protection course.

#### Relationships:

##### Main internal stakeholders

SNZ CEO  
 GM High Performance  
 SNZ Business Support Administrator  
 Junior Black Sox Head Coach  
 National pathway coaches, management, and players

<b>Main external stakeholders</b>	Regional associations World Baseball Softball Confederation (WBSC) Commercial partners
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